



**GRAND | HYATT**  
ERAWAN BANGKOK

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**SUAN SUNANDHA RAJABHAT UNIVERSITY**  
**AND**  
**GRAND HYATT ERAWAN BANGKOK HOTEL**

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This Memorandum of Agreement is made between Suan Sunandha Rajabhat University, hereinafter “University”, represented by the President: Assoc. Prof. Dr. Luedech Girdwichai, located at 1 U-thong Nok Street, Dusit Sub-district, Dusit District, Bangkok 10300 and Grand Hyatt Erawan Bangkok Hotel, hereinafter “Grand Hyatt Erawan Bangkok Hotel”, represented by General Manager: Mr. Gordon Fuller, located at 494 Rajdamri Road, Lumpini Sub-district, Pathumwan District, Bangkok 10330.

Both parties have regulations and conditions as following:

**1. OBJECTIVES**

University and Grand Hyatt Erawan Bangkok Hotel will cooperate to organize a student internship program or talent development program to enable them to acquire job skills necessary for the hospitality industry and able to apply in real situations which will increase their employability.

**2. FRAME AND METHOD OF COOPERATION**

In order to achieve the above-mentioned objectives, University and Grand Hyatt Erawan Bangkok Hotel specify the following frame of cooperation and responsibilities;

**2.1 Grand Hyatt Erawan Bangkok Hotel will:**

(1) Provide knowledge and useful in-depth information that will help students be able to apply to the work.

(2) Provide an internship program for a minimum of 3 months (approximately 450 hours) and not exceeding 18 months for Suan Sunandha Rajabhat University students and Chinese students (under Joint Bachelor’s Degree Program between Yunnan Normal University and Suan Sunandha Rajabhat University) with the

minimum of 5 students per year to be trained in the following departments: Front Office (1), Housekeeping (1), Food & Beverage (1), F&B Kitchen (1), and Human Resources (1). The participants will be selected by Grand Hyatt Erawan Bangkok Hotel based on their potentiality and abilities.

(3) Develop a structured training program designed on the proprietary, work process to impart jobs skills

(4) Ensure that the program includes on the job training opportunities as well as coaching by hotel supervisors and managers.

(5) Provide necessities such as uniforms, grooming and hygiene as well as basic knowledge on fire and life safety.

(6) Give advice on ways to improve the employability in the hospitality industry for University.

(7) Provide hotel managers/ supervisors/ operation team members upon request, in advance and subject to availability, as guest speakers on short courses conducted for academic services (or Corporate Social Responsibility - CSR) for undergraduate and graduate levels.

## **2.2 University will:**

(1) Select the participants according to aptitude and attitude for the program, provide information about the program with students, employees and beneficiaries, as well as other partner organizations.

(2) Support to the participants by coaching and counseling them based on feedback from the hotel team.

(3) Arrange a session for faculty members and supervisor to meet during the training to discuss the students' learning and performance.

(4) Provide feedback to Grand Hyatt Erawan Bangkok Hotel on the progress of the program in order to deliver successful objectives.

## **3. PERIOD OF AGREEMENT**


This Memorandum of understanding (MOU) is effective for four years from the date of signing by both parties. If any parties would like to amend, extend, or terminate the cooperation, they must inform the other party with an appropriate time in advance by writing before the expiry date. At the end of the four (4) years term, the MOU

will be extended automatically for a further four (4) years, unless any official request is otherwise received.


The implementation of first paragraph must be additional clauses added and it will become a part of this agreement. This must be completed on, or prior to, 90 days before this agreement is due to expire, in accordance with this agreement.

This memorandum of agreement is made in two original copies which are completely the same between both parties, both parties have read and fully understood the contents therein, and accordingly sign their names as evidence hereof with the presence of witness.

Signed on 13 September 2018

Signed by   
(Assoc. Prof. Dr. Luedech Girdwichai)  
President  
Suan Sunandha Rajabhat University

Signed by   
(Mr. Gordon Fuller)  
General Manager  
Grand Hyatt Erawan Bangkok Hotel

Witness:  
Signed by   
(Asst. Prof. Dr. Nipon Sasithornsawapa)  
Dean, Faculty of Humanities and Social Science  
Suan Sunandha Rajabhat University

Signed by   
(Mr. Xuwat Wongchotewattana)  
Area Director of Human Resources  
Grand Hyatt Erawan Bangkok Hotel